



NETWORKS PROJECT TRACKER - HOW TO ...

WHAT IS NETWORKS PROJECT TRACKER?

Networks Project Tracker is a self-service system that stores information about all subdivisions projects. It allows customers and other external parties (e.g. electrical design consultants, contractors) to check the current status of their projects.

Networks Project Tracker was established to provide more frequent and current feedback to customers about the status of work Western Power is undertaking. It is not a substitute for communication between relevant individuals on specific matters.

The addition of construction information is a significant improvement and ensures that information about all the subdivision project events is easily available in one place. This information is refreshed overnight, making the most recent information more accessible.

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INFORMATION AVAILABLE IN NETWORKS PROJECT TRACKER

Networks Project Tracker provides project information in several sections:

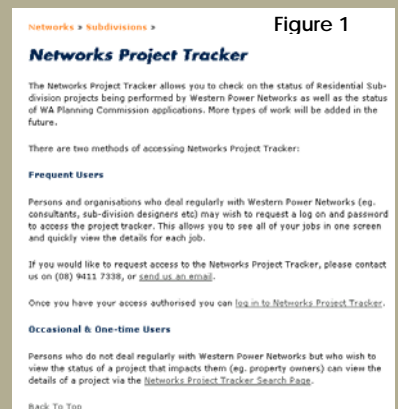
- The first section provides the work details like the project number, description, WAPC number and project option type.
- The second provides details about Western Power's project managers' details.
- The third section outlines the names of the various parties to the project including developer, designer and consultant.
- The next section details progress information including the most recent comment from the Western Power project manager.
- The final section is titled 'Work History' and is the largest. It provides event driven information with the most recent event listed at the top with the start and end date.

STARTING NETWORKS PROJECT TRACKER

To use Networks Project Tracker, you will need access to the Internet.

You can launch Networks Project Tracker from the Subdivisions Link on the "Networks" page on the Western Power web site [<http://www.westernpower.com.au>].

The current Networks Project Tracker page is shown in Figure 1.





ACCESSING NETWORKS PROJECT TRACKER

There are two methods of accessing Networks Project Tracker.

ACCESS METHOD ONE – Occasional & One-time Users:

This method of access provides the opportunity to review a specific project. This access method is targeted at property owners, contractors and third parties.

To use this method of access, you must know the Western Power project number (e.g. MS01111) and some location information about the project (i.e. development name, street or suburb).

Use the [Networks Project Tracker Search Page](#) link from the Project Tracker page (refer to Figure 1) to access information using this method.

Enter the project number and street name or development name into the search screen (Figure 2) and click on the **Search** button. The project information will be displayed in a new window.

Please Note: If the project information entered does not match the information in Networks Project Tracker, an error message will appear – as shown in Figure 3. You will then need to verify the data and retry.

Figure 2

No project was found that matched the criteria you entered. Please check your criteria.

Figure 3

ACCESS METHOD TWO – Frequent Users:

Western Power currently provides this method of access to Developers and Electrical Design Consultants.

This method allows an individual to view all of a company's projects in one screen and quickly view the details for each project.

This method requires the use of a user id and password that Western Power establishes. Only one account is created per company.

When using this method, you start Networks Project Tracker by clicking on the [log in to Networks Project Tracker](#) link (in the Frequent Users area shown in Figure 1). Then you will be prompted to Log In (Figure 4).

Enter your provided user ID and password into the Log In web page and click on the **Log In** button.

Figure 4

Figure 5

PLEASE NOTE: When you log in for the first time, you will be required to set your own password.



Once authenticated, you can then access project information using the [Networks Project Tracker](#) link (refer to Figure 5).

The list of your subdivisions projects will be displayed – as shown in Figure 6.

Figure 6

Proj. No.	Work Type	Residential	Address	Status	Responsible Ref
13020042	Commercial/Industrial Subdiv	BUNBURY BUSINESS PARK	MCCORMIE ROAD BUNBURY WA 6250	Open	UPC018
13020043	Residential (Single Phase)	FREEDMAN MEADOW - STAGE 5	1320 BEVAN LOOP AUSTRALIND WA 6225	Open	UPC018
13020044	Residential (Single Phase)	LOT 124 LINDS STREET, KIRUP	1370 LINDS STREET KIRUP WA 6261	Open	UPC018
13020045	Residential Subdiv	PT WELLINGTON LOC 875 CAPEL	875 SODDWOOD ROAD CAPEL WA 6275	Open	UPC018
13020046	Residential Subdiv	FREEDMAN FARM DEV - STAGE 10	1320 BEVAN PLACE AUSTRALIND WA 6225	Open	UPC018
13020047	Residential (Single Phase)	LOT 101 FRY STREET WILLIAMS	130 FRY STREET WILLIAMS WA 6255	Open	UPC018
13020048	Residential Subdiv	BLAIR STREET, BUNBURY	1307 BLAIR STREET BUNBURY WA 6250	Open	UPC018
13020049	Residential (Single Phase)	HIGHLAND AVE BRIDGETOWN	1300 GLENVALE DRIVE BRIDGETOWN WA 6250	Open	UPC018
13020050	Commercial/Industrial Subdiv	BESTON BUSINESS PARK - STAGE 2	17 FICTON ROAD FICTON WA 6229	Open	UPC018
13020051	Residential (Single Phase)	SARONIA RIDGE, WALPOLE - STG	1488 KERRY STREET WALPOLE WA 6236	Open	UPC018

Please note: data shown in sample only

WARNING:

The ability to display your company's projects in your list is controlled by the provision of your company name in subdivision paperwork provided to Western Power.

If Western Power is not advised of all parties for all projects, it is likely not all of your projects will be shown on this list.

If this impacts your company, then you can access information by employing Access Method One.

CONTACTING A WESTERN POWER PROJECT MANAGER USING NETWORKS PROJECT TRACKER

You can send an email to the Western Power Design Project Manager or Construction Project Manager from Networks Project Tracker.

When you have a project open, just click on their name and an email screen will appear (Figure 7). Type in your query and click on the Send button.

Figure 7

Western Power Networks Project Tracker

Submit project enquiry

Your Name :
Your Email :
To Manager :
Regarding Project :
Your Enquiry :

13020048 - BLAIR STREET BUNBURY

Send Cancel

REPORTING PROBLEMS

- If you have difficulties finding information about a project, we recommend you verify the project information. If you have confirmed the information and are still not able to find the project, please contact the Networks Customer Service Centre on 13 10 87.
- If you are unable to access the Networks Project Tracker, have problems using your user ID, or forget your password, please contact the Networks Customer Service Centre on 13 10 87.

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